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Fort Wayne Bible Training School Catalog

Fort Wayne Bible Training School

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The
Fort Wayne
Bible Training School
Bulletin

1922-1923



"The Entrance of Thy Word Giveth Light"

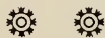


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Main Entrance

The
Fort Wayne
Bible Training School
Fort Wayne, Indiana



“STUDY TO SHOW THYSELF APPROVED UNTO GOD, A
WORKMAN THAT NEEDED NOT TO BE ASHAMED, RIGHTLY
DIVIDING THE WORD OF TRUTH.”

CALENDAR, 1922-23

Opening Day, Wednesday, September 20.

Entrance examinations and assignments of old students, 9:00

A. M.

Opening service, 2:00 P. M.

Registration and assignment of new students, 3:00 P. M.

First Term

Begins Thursday, September 21.

Christmas vacation from Saturday morning, December 23, to
Tuesday noon, January 2.

Term examinations begin January 17.

Term closes January 24.

Second Term

Begins Thursday, January 25.

Term examinations begin May 16.

Term closes May 23.

Commencement Exercises

Baccalaureate Day, May 20. Sermon, 2:30 P. M.

Commencement Day, May 24.

Commencement Exercises, 2:00 P. M.

Fellowship Circle, 7:30 P. M.

Students may enter the School at any time, but it will be much to their advantage in every way to come at the beginning of a school year and remain throughout, as it is more difficult to take up a subject when the class has advanced in it than it is at the beginning.

HISTORY

The Bible Training School came into being in January, 1904, in response to the demand of a number of young people who were desirous of attending some school, and who urged that one be opened.

The School held its first session of three months in a commodious home in Bluffton, Ohio, where thirty-two students assembled for the study of the Word of God and of such other branches as were then taught.

The success of the first session, and the prospect for a marked increase in the number of students made it necessary to look for a permanent home for the School. During the following summer and fall a site was purchased and the present building erected in time for the greater part of the second session to be held in it.

While from the beginning the Bible Training School has been under the general auspices of the Missionary Church Association, it was felt from the first that such an institution would serve its purpose best if conducted along interdenominational lines. This feeling has been steadily fostered, until at the present its interdenominational character, both in spirit and teaching, is one of its special features, various churches in the United States and Canada being represented on its board and teaching staff.

THE OBJECT

The purpose of the School is three-fold. It is an institution designed to give instruction in the Word, to deepen the spiritual life, and to train for practical Christian service.

The constant endeavor is to prepare and equip as speedily as is practicable those who might be called "Eleventh Hour Laborers" in order to meet the Gospel emergency of these closing days of the present age. It aims to teach and train those whom the Lord calls to become pastors, evangelists, missionaries at home or in foreign lands, Sunday School workers, Bible teachers—in general, all who would engage in any form of Christian work. Some of our most efficient workers have come from the ranks of those who could not for want of time or means pursue an elaborate course of study, but who have received invaluable help from a short, simple, yet thorough course of Bible teaching and Christian training.



Rev. J. E. Ramseyer, Pres.

There is also a class of Christians who do not expect to enter upon any public service for the Lord, but who desire a systematic knowledge of the Bible to enable them to apply the rules of interpretation for themselves and so unlock the inexhaustible treasures of the Word. Parents could not enrich and ennoble their children in any better or surer way than by giving them a course in such a school. Any young person with an ambition to live an established and fruitful Christian life is certain to come short of God's will apart from a thorough knowledge of the Bible. Even in view of one's personal benefit its value cannot be overestimated; while those who have themselves been watered, become in turn channels to water the surrounding multitudes of weary and thirsty ones.



Central Corridor and Chapel Entrance

FOR WHOM INTENDED

The School being, as before stated, interdenominational in its spirit, aim, and purpose, it therefore not only welcomes students of any evangelical creed, but also affords a congenial atmosphere for all who enter. In its teaching the emphasis is always placed on the great fundamentals of faith and practice, and it is the constant aim not only to present the work of Christ objectively, but also to see that each student has the truth made real in his own experience by the indwelling Holy Spirit.

A good Christian character is an important requirement for admission. Reformation is not the object of the School, and no one will be permitted to remain who is under the control of habits or tendencies that in their influences are detrimental to the moral or social welfare of the students.

To have a purpose in life is considered essential. None should apply who lack the spirit of diligence in giving themselves to patient, persevering study. It is not necessary that the field of future labor should be known to the applicant, or that the line of one's work in the Master's vineyard should be clear; but there should be a spirit of consecration to the Lord, and a desire and determination that God may make the most of one's life.

A willingness to subscribe to all the rules and regulations of the Home is also required, so that the full blessing of God may be enjoyed by the whole school.

THE LOCATION

The School is situated in the southwest part of the city of Fort Wayne. It is on the north side of Rudisill Boulevard, along which the campus extends between South Wayne and Indiana Avenues, a distance of two blocks. Here the building stands in the midst of a fine grove of native trees. Surrounded by one of the finest residential districts in the city, removed from the din and soot of the business section, and yet within easy reach of all facilities, it affords a most desirable place for quiet study, as well as for outdoor exercise. Almost without exception visiting friends are impressed with the peculiar suitability of the site for a school.

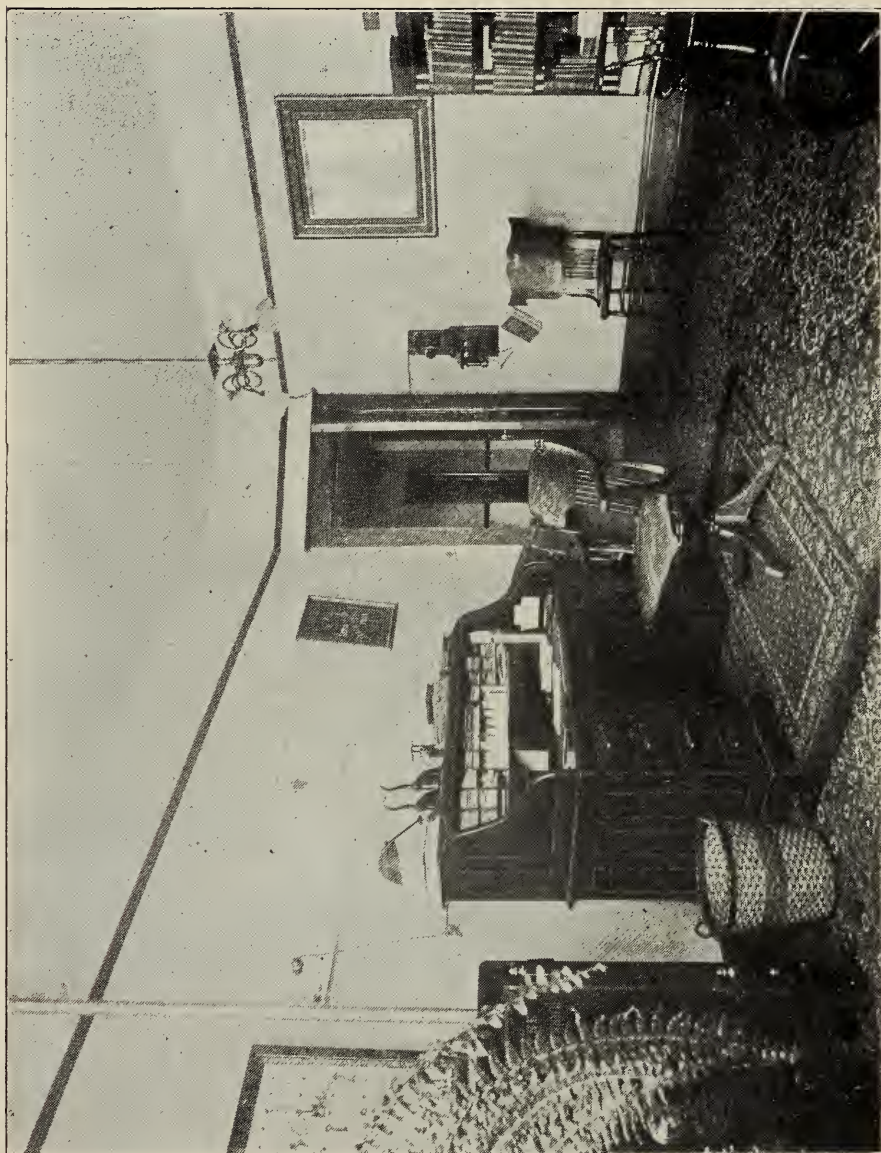
To reach the School from any of the stations of the numerous steam and interurban lines that enter Fort Wayne, take a South Wayne electric car and ride to Rudisill Boulevard.

See map on page 34.

THE BUILDING

The building is a two-story brick structure, with basement, conveniently arranged throughout and equipped with all modern improvements. It was especially planned and built for the purpose which from the beginning it has served so well. Steam heat and electric light provide comfort and service. A simple but efficient system of ventilation supplies an abundance of pure fresh air to each room. A number of bathrooms conveniently located in different parts of the house provide the necessary sanitation, and hot water baths may be had at stated hours each day.

Each room is amply large for two students, has a good-sized closet,



Superintendent's Office

and is supplied with single or double beds and all other necessary furniture. Trunks are not kept in the rooms, but are stored in the basement, where the students have access to them at any time.

The house contains several separate apartments, one for ladies, another for men, and a third for married students. In addition to the central entrance, corridor and stairways, there are separate entrances and stairways for the ladies and men at their respective ends of the building. By this arrangement the large family housed under one roof is kept from being crowded in any part, and publicity is largely avoided.

THE DEVOTIONAL LIFE

Head and heart education must go hand in hand, for each requires the other. The development of the spiritual life of the student is, therefore, considered of equal importance with his increase in knowledge. This need is met by the spiritual atmosphere of the Home, together with the student's personal study of the Scriptures and his private prayer life.



Rev. C. W. Oyer, Supt.

All students are expected to attend morning and evening worship. These services are conducted as nearly as possible on the order of family devotions. God is worshipped, instruction and exhortation is given from the Word, comments are made by different ones, experiences are related, answered prayers reported, notes of praise offered, spiritual songs sung, and requests for prayer unitedly presented to God. Such exercises, together with the wholesome influence of fellowship with many other consecrated young lives, are owned and blessed of God in fostering growth in grace and deepening the Christian life. It is, therefore, not surprising that after leaving school many students bear glad testimony to the effect that their lives have been completely changed by its influence.

In this connection the School discourages the tendency on the part of some Christians to depart from Scriptural modesty in apparel. It holds that that dress is most to be desired that least calls attention to itself; and therefore reserves the right to prohibit extremes in the matter of clothing.

EXPENSES



Mrs. C. W. Oyer, Treas.

than twelve pieces per week are sent in, the extra pieces will be charged for at regular laundry prices. Stiff collars and cuffs cannot be cared for in the School, but must be sent elsewhere.

Textbooks and supplies are carried in the bookroom, and are sold at the lowest rates possible. Bibles are handled at greatly reduced prices. Personal expenses depend entirely on the economy of the student: they are usually very low.

Students are expected to bring a pair of blankets, comforter, bed-spread, pillow, and changes of sheets, pillow slips, towels and napkins, all plainly marked with the owner's name in indelible ink. Payson's ink is recommended. Rugs, window curtains, dresser and table scarfs, pictures, etc., to make the room homelike, are also desirable.

Board should be paid monthly or for longer time in advance as far as possible. Bank checks and drafts, and postoffice and express money orders as well as United States currency will be received in payment. A limited number of students can be allowed to work for part of their expenses by assisting in the housework. Those desiring such assistance should communicate with the Superintendent as early as possible.

Students living outside the School are charged tuition at the rate of \$1.00 per week. If fewer than ten lectures per week are carried, the charge is ten cents per lecture. Tuition charges are made only when a person, having enrolled as a student, does the work assigned and takes the subject examination. Anyone is welcome to attend the lectures without charge.

COURSES OF STUDY

The School offers two courses leading to graduation: one, known as the Bible course, is intended for those who desire to equip themselves more especially for the ministry of the Word; the other known as the Bible-Music course, is for those who expect to minister more especially in song.

The work of the School is classified under four departments: viz., Bible, History, Language and Homiletics, and Music. Under these four general divisions are grouped the various separate courses according to their nature. A careful study of pages 13-21 will give the reader an idea of the nature and variety of the work offered.



Rev. H. C. Thiessen, Prin.

Instruction is given, in general, by the lecture system. Textbooks are used when suitable ones are available. Mimeograph notes have been substituted for dictation in almost all classes, thus saving much time and enabling the student to concentrate his attention on the speaker.

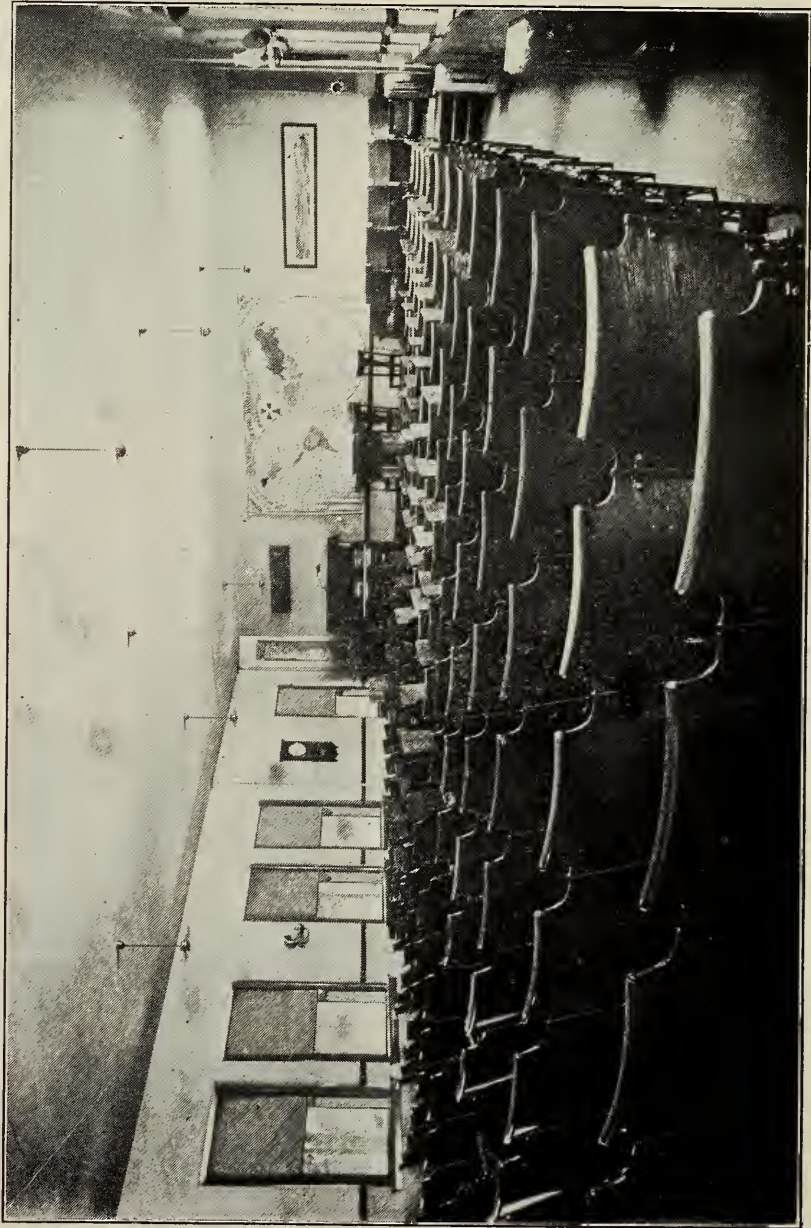
DEPARTMENT OF BIBLE

BIBLE DOCTRINE—The great doctrines of the Bible are brought together and studied under the following heads: God, Jesus Christ, The Holy Spirit, Man, Salvation, The Church, The Scriptures, Angels, Satan, and The Last Things. Mimeograph notes or dictation.

EXPOSITION—Detailed study of the Bible. The object is not only to instruct the student in the contents of the Word, but to teach him the principles of exegesis so that he will be in a position rightly to divide the Word of Truth for himself. Mimeograph notes or dictation.

DISPENSATIONS—Much of the error in the Church to-day is the result of failure to recognize God's different methods of dealing with mankind at different periods of the world's history. These great outlines of the plan of God are made clear in this course. Mimeograph notes.

TYOLOGY—Explains the types of the Pentateuch clearly, special emphasis being laid on the application of the truth to the individual life. Mimeograph notes.



The Chapel

SYNTHETIC BIBLE—A rapid survey of the entire Bible in a single year. The objects are to get the students familiar with the Book, able to turn readily to anything he may wish to find in it, and to give him a clear idea of the purpose and unity of the Scriptures. An invaluable course for beginners. Mimeograph notes.

PERSONAL WORK—A course designed to aid a Christian in the art of soul-winning. Ways of handling seekers, and of meeting objections are emphasized. Mimeograph notes.



PASTORAL WORK—An elective for the Senior year, intended to provide special instruction for those expecting to take up pastorates. Includes instruction on how to conduct various kinds of services, and in the performance of all the regular pastoral duties. Mimeograph notes.

DEPARTMENT OF HISTORY

BIBLE HISTORY AND GEOGRAPHY—Thorough instruction in this important subject, without which much of the Old Testament is an enigma. Mimeograph notes.

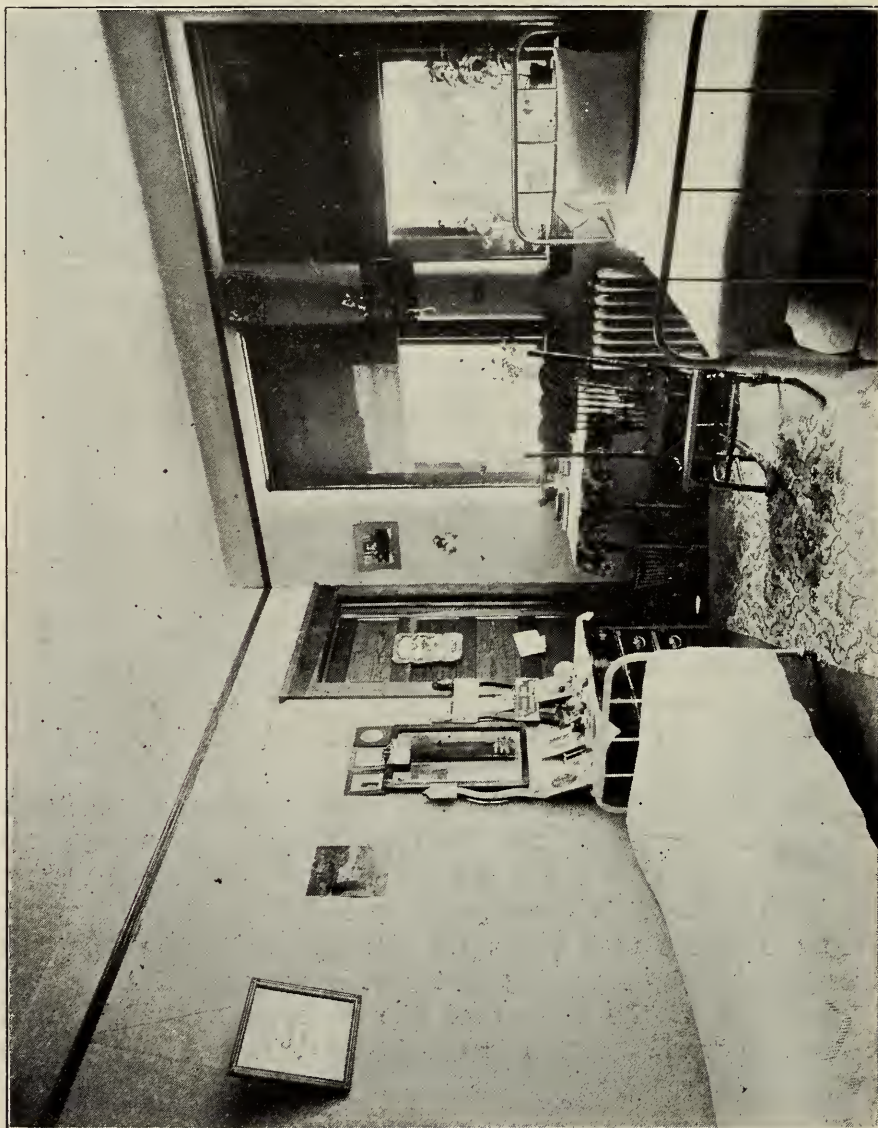
CHURCH HISTORY—The story of Christianity from its founding to the present time. Emphasis is laid on the small bodies of saints who dared to disagree with prevalent notions and so have assisted in keeping alive the true faith in all ages. Horsch's History of Christianity, or Mimeograph notes.

HISTORY OF MISSIONS—The true story of the victories of the vanguard of the Church militant. He who is out of touch with missions is out of touch with the real heart of God. Mimeograph notes.

GENERAL HISTORY—Since prophecy is but God's history written before the events took place, we can best learn the principles of its interpretation by observing that part already fulfilled. To do this a knowledge of the history of the world is essential. God's place in all the world's events is constantly kept in view. Mimeograph notes.

BIBLICAL INTRODUCTION—A brief course in the history of our Bible, including such subjects as origin, canonicity, etc. Mimeograph notes.

CHRISTIAN EVIDENCES—A brief course in the evidences of Christianity as shown by Bible miracles, fulfilled prophecy, etc. Gray's Primers of the Faith.



Student's Room

DEPARTMENT OF LANGUAGE AND HOMILETICS

The importance to the Christian worker of a thorough knowledge of English cannot be overestimated. God's revelation comes to us through language, and if our knowledge of the medium be faulty our grasp of revealed truth can hardly fail to be otherwise. Again, our ability to pass the truth on to others is limited by our powers of expression. Hence much stress is laid upon a thorough mastery of English.

HOMILETICS—Careful instructions in the preparation and delivery of sermons. Mimeograph notes.

RHETORIC—Thorough instruction in the principles and practice of composition. Text to be selected.

READING—The fundamental principles of elocution, including tone placing, articulation, inflection, emphasis, etc. Dictation and mimeograph notes.

GRAMMAR AND ORTHOGRAPHY—Elementary and advanced instruction in the fundamentals of correct speaking and writing. Claxton-McGinnis English Junior, Kimball's English Grammar, Chew's Speller.

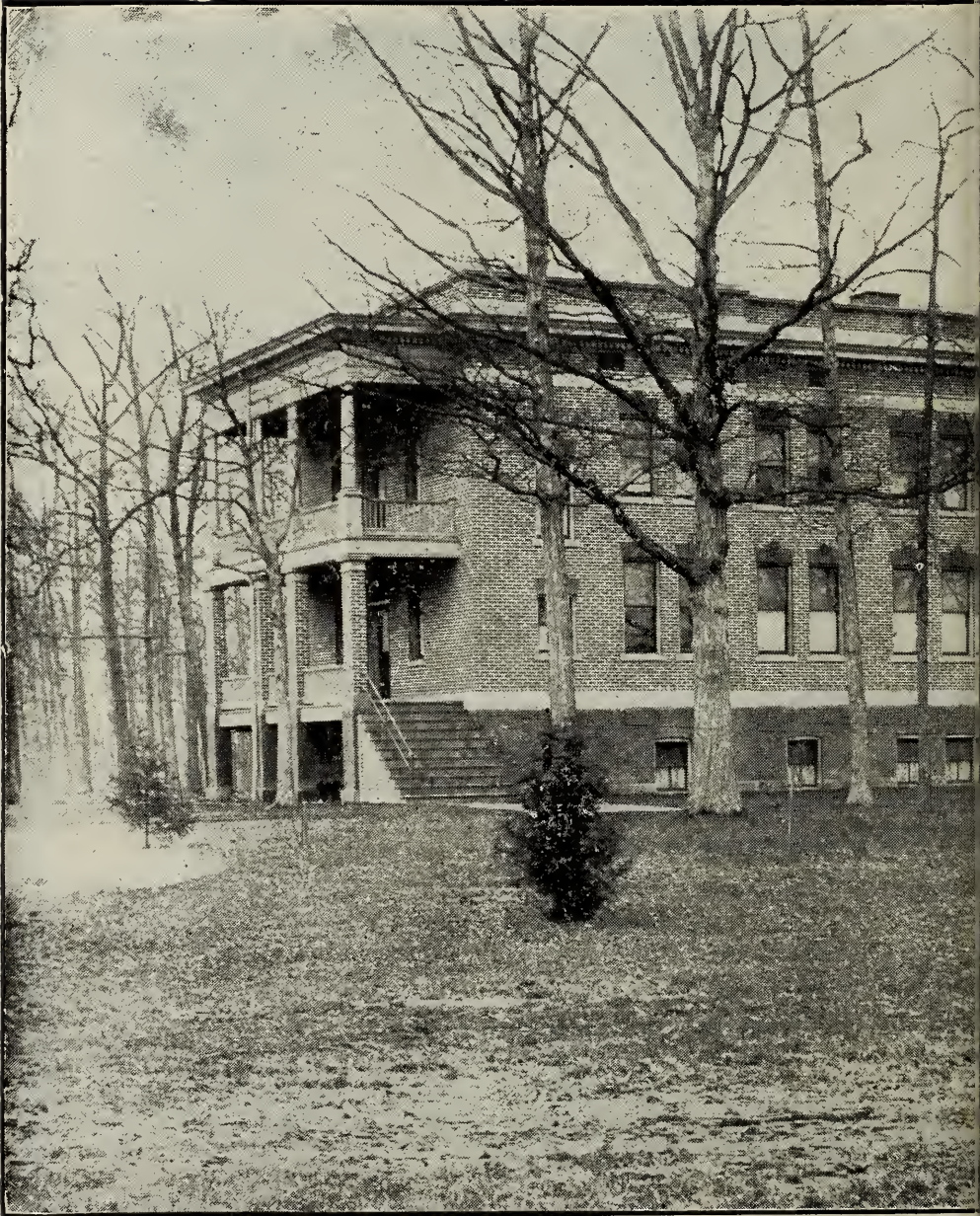


Miss Salome Schug, Eng.

GERMAN—In many of our communities a worker with a knowledge of German has a distinct advantage. Our two year's course is designed primarily to give those who already have a knowledge of the language facility in its use. The first year is spent largely on grammar and vocabulary, with drill in sentence construction; the second on composition and literature. Bacon's Beginners' German Grammar, Bacon's German Composition, German New Testament.

NEW TESTAMENT GREEK—Greek was the Lord's choice when He sought a language in which to embody His highest revelation to mankind. While not essential, its possession is a valuable addition to the Christian worker's equipment. Our first year is spent on grammar and vocabulary, the second on syntax and exegesis of the New Testament. Huddilston's Essentials, Harper & Weidner Introductory New Testament Greek Method, Green's Grammar, Greek New Testament.

SUNDAY SCHOOL TEACHER TRAINING—A course in the essentials of Sunday School pedagogy. Mimeograph notes.



Home of the Bible



Training School

DEPARTMENT OF MUSIC

The importance of music as a medium for the propagation of the Gospel cannot easily be overestimated. But because of its power of appeal to the human heart it is also a ready tool of Satan. Hence, while as Christians we may not neglect it, there is a great need that its use be kept free from worldliness, and devoted, as God intended it should be, wholly to His service. The School realizes both the necessities and dangers of the subject; and great care is taken not only to cultivate in the students an appreciation of the best in music, but also to impress on them the sacredness of the gift entrusted to them. Hence, while facilities are provided whereby any student may obtain as advanced teaching as is desired, the general trend of all teaching is to fit each one to sing or play in such a manner as best to carry the Gospel message. To interpret a Gospel hymn so that its message will live is the standard held before each student of the department.



Prof. C. A. Gerber, Music

Class instruction is given in the following subjects:

NOTATION—The fundamentals of music. The elementary class studies the symbols, and the structure of the major keys; the advanced class takes up the chromatic scales, accidentals, intervals, and the minor keys. Towner's Class and Chorus.

SIGHT READING—Aiming at the ability to read Gospel music at sight. Towner's Class and Chorus.

CONDUCTING—Careful training in precentorship.

GENERAL CHORUS—Application of principles mastered in the other classes.

HARMONY—Graded to the needs of the students from elementary to advanced. Towner's First Steps in Harmony.

Voice culture is given in private, and includes tone production, tone placement, care and use of the voice, breathing, phrasing, and interpretation.

Piano instruction is also private, and includes all grades from beginners to the most advanced. Emphasis is laid on correct touch, time, technic, use of pedal, and interpretation. Advanced students are required to transpose at sight and accompany familiar hymns from memory in any key in which they may be started. The objective point always before the department is good hymn playing.

Students in the Bible course are required to take two classes in

music each week, unless excused on recommendation of the Music Department. Students taking the Bible-Music course are required to complete all the class instruction given, and take not fewer than two private lessons each week in addition to the class work.



Miss R. M. Ramseyer, Piano

All class instruction is included in the regular tuition rates. Private lessons to regularly enrolled students are given at the rate of \$12.50 per term, which includes one lesson per week throughout the term, and an hour of practice each day. For less than a full term, lessons are 75 cents each, or 90 cents including one hour's practice. Additional practice time is provided at a low rate of rental for the instruments. Private music lessons to persons not enrolled in regular classwork in the School are \$1.00 per lesson.

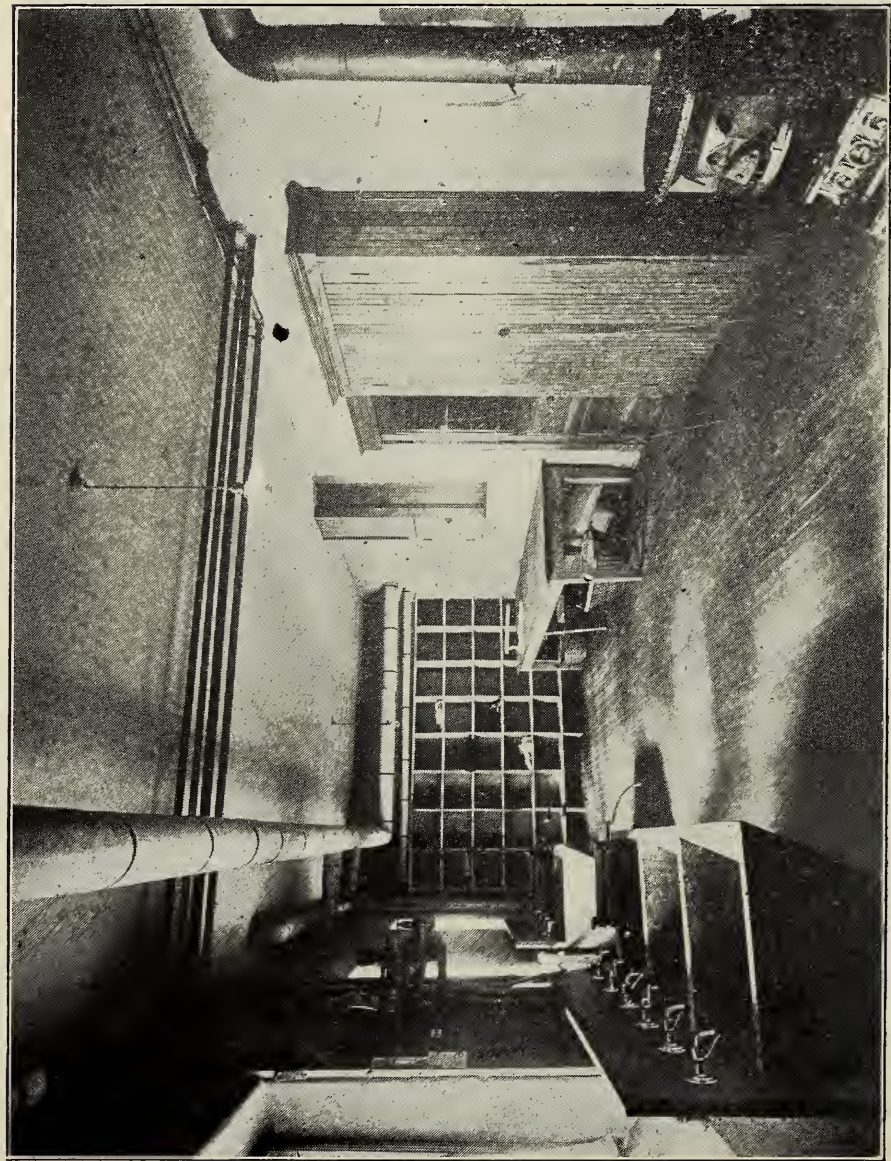
The School reserves the right to omit any of the elective subjects from any year if in the judgment of the Faculty there is not sufficient demand to justify its being placed on the schedule.

PRACTICAL CHRISTIAN SERVICE

The city and its surroundings afford various opportunities for students to engage in Christian work, thus to put in practice the things which they learn at the School. Some of the students are expected to engage regularly in house to house visitation; and lady students especially are encouraged to conduct cottage or parlor meetings whenever opportunity will permit. There are also various other opportunities for practical work, among which are: A regular Sunday School at the County Orphanage, of which the students have charge; a regular night at the City Rescue Mission at least once a week, where students have full charge; teaching Sunday School classes in various churches of the city and surrounding towns. Nearby country pastorates are also frequently open for students. Such services are always under the direction of the Faculty, and at some of them a member of that body is regularly present to assist by advice and example.

ENTRANCE STANDARDS TO GRADUATE COURSES

All students wishing to enter either of the graduate courses are required to take an examination in the following subjects:



The Laundry

ENGLISH GRAMMAR—Including definitions, parsing, sentence analysis, and syntax.

ENGLISH COMPOSITION—A paper of 500-800 words on an assigned subject.

SPELLING—As shown in above papers.

READING—Scripture portions as assigned.

Persons failing to make the required grade on not more than one of the above subjects may be permitted to enter the graduate work providing their standards are satisfactory on the other three, and that during their first year in School they elect the subject in which they failed. Persons failing in two or more subjects must spend sufficient time in preparatory work to make up those subjects in which they are deficient before entering the graduate work.

Persons entering the Bible-Music course are required, in addition to the above, to have a sufficient knowledge of Notation to be able to take up the class work in Harmony; also to play the piano sufficiently well to accompany themselves in vocal practice.



Mrs. B. P. Lugibihl, Matron

THE BIBLE COURSE

The Bible graduate course consists of two years' work of eight months each year. All students entering must have passed the regular entrance examinations or have finished the work of the Preparatory course of the School.

JUNIOR BIBLE YEAR

| First Term | | Second Term | |
|------------------------------|----------------|-----------------------------|----------------|
| | Periods a week | | Periods a week |
| Exposition | 3 | Exposition | 3 |
| Doctrine | 2 | Doctrine | 2 |
| Typology | 2 | Personal Work | 2 |
| Bible History and Geography. | 2 | Bible History and Geography | 2 |
| Rhetoric | 3 | Rhetoric | 3 |
| Music | 2 | Music | 2 |

SENIOR BIBLE YEAR

| First Term | | Second Term | |
|---------------------------|---|---------------------------|---|
| | | | |
| Exposition | 3 | Exposition | 3 |
| Doctrine | 2 | Doctrine | 2 |
| Homiletics | 2 | Homiletics | 2 |
| General History | 2 | Dispensations | 2 |
| Church History | 1 | Church History | 1 |
| History of Missions | 1 | History of Missions | 1 |
| Music | 2 | Music | 2 |

Note: Synthetic Bible is required for graduation, and if not taken in preparatory work must be elected in one of the Bible years.

ELECTIVES—Greek, German, Sunday School Teacher Training, Pastoral Work, Biblical Introduction, Christian Evidences, Private Music.

A minimum of fourteen recitations per week is required throughout the Bible course; a maximum of eighteen recitations, apart from private music, is permitted.

THE BIBLE-MUSIC COURSE

The Bible-Music graduate course consists of two years' work of eight months each year. All students entering must have passed the regular entrance examinations, or have finished the work of the Preparatory course of the School.

JUNIOR BIBLE-MUSIC YEAR

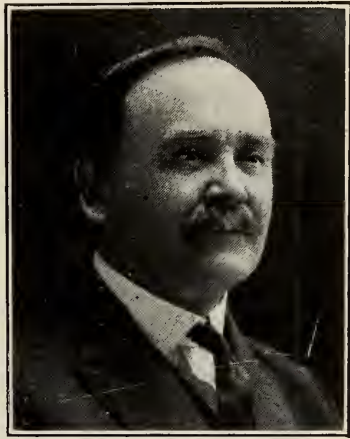
| First Term | | Second Term | |
|------------------------------|----------------|------------------------------|----------------|
| | Periods a week | | Periods a week |
| Doctrine | 2 | Doctrine | 2 |
| Typology | 2 | Personal Work | 2 |
| Sight Reading | 1 | Sight Reading | 1 |
| Harmony | 1 | Harmony | 1 |
| Conducting | 1 | Conducting | 1 |
| General Chorus | 1 | General Chorus | 1 |
| Two private lessons per week | | Two private lessons per week | |

SENIOR BIBLE-MUSIC YEAR

| First Term | | Second Term | |
|------------------------------|---|------------------------------|---|
| Doctrine | 2 | Doctrine | 2 |
| Exposition | 3 | Exposition | 3 |
| Sight Reading | 1 | Sight Reading | 1 |
| Musical Composition | 1 | Musical Composition | 1 |
| Conducting | 1 | Conducting | 1 |
| General Chorus | 1 | General Chorus | 1 |
| Two private lessons per week | | Two private lessons per week | |

Students in the Bible-Music course who have not taken preparatory work in the School are required to elect Notation in their Junior year, and Synthetic Bible in their Senior, as both these subjects are required for graduation. Students in this department are also expected to engage in such choir work as may be assigned to them.

Students in this course may choose either all piano or voice culture for their private work, may divide their time between those branches. Three hours per day of consistent practice is required. All private work required, including Harmony and Musical Composition, and instruments for required practice is included in the regular rates for tuition. Extra private work or practice is at the same rates as to Bible students. Credits can be given for work taken from teachers outside the regular School staff provided such teachers and work be approved by the Faculty.



Mr. Adam Bixler, Bus. Mgr.

ELECTIVES: Any Bible subjects from the Bible course; Bible History and Geography, Biblical Introduction, Christian Evidences, Sunday School Teacher Training, Rhetoric, Homiletics, German, additional Music.

A minimum of nine class recitations per week is required for graduation; a maximum of fourteen is permitted.

PREPARATORY COURSE

Students who fail to pass the entrance examinations are required to take such preparatory work as is necessary to make up the deficiency. The following subjects usually constitute the preparatory work, though the Principal is authorized to permit such deviations therefrom as individual cases may require.

First Term

Periods a week

| | |
|-----------------------|---|
| Synthetic Bible | 4 |
| Grammar | 3 |
| English Junior | 3 |
| Orthography | 3 |
| Reading | 2 |
| Music | 2 |

Second Term

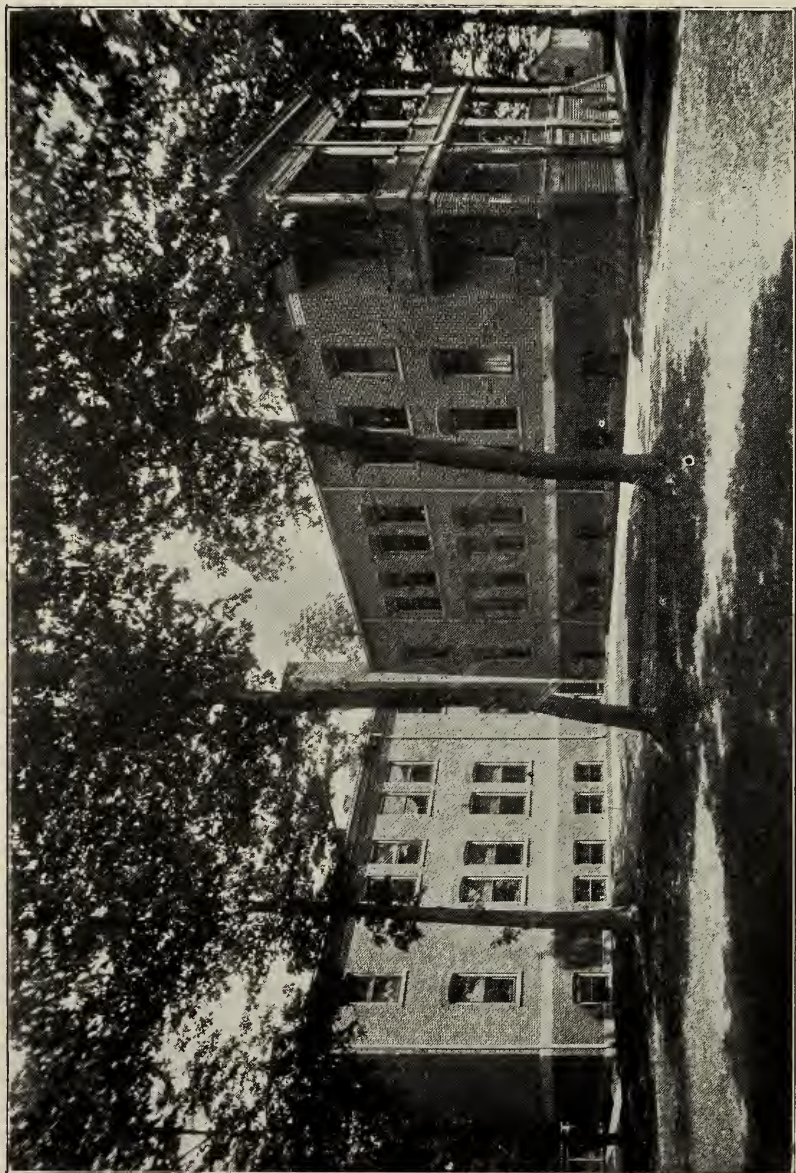
Periods a week

| | |
|-----------------------|---|
| Synthetic Bible | 4 |
| Grammar | 3 |
| English Junior | 3 |
| Orthography | 3 |
| Reading | 2 |
| Music | 2 |

The Faculty reserves the right to refuse to graduate any student even though he may have completed the required course, if in the judgment of that body he has failed to maintain a consistent Christian life, or is not qualified to enter Christian work.

COURSE FOR SPECIAL STUDENTS

There are a few who, from lack of time or other causes, are unable to take the full graduate course, and who yet desire to avail themselves of the instruction afforded by the School. Such persons are allowed to



Southwest View

elect from the curriculum such subjects as in the opinion of the Principal are best suited to their requirements. A certificate showing the work done is awarded to them on leaving. A like certificate may be obtained by any student who is unable to complete the full graduate course.

EVENING DEPARTMENT

The School Board has taken action looking toward the opening of an Evening Department. This Department is to be for the special benefit of those who reside in the city and surrounding community who cannot avail themselves of the privileges offered in the regular day courses. This course will consist almost exclusively of Bible subjects. It will require three years to complete it. A certificate will be given at the end of each year showing the amount of work done. A diploma from the Evening Department will be given the student on the completion of the course.

INFORMATION AND CORRESPONDENCE

Information of any kind is always cheerfully given on request. Catalogs are mailed free to any who desire them. Applications for admission will receive prayerful attention. Use regular application blank whenever possible. If you do not have one, write for it and it will be sent at once. Satisfactory arrangements should always be made with the Superintendent before coming to the School as a student. Visitors are welcome at any time.

Address all inquiries concerning the courses of study to the Principal, Rev. H. C. Thiessen, Bible Training School, Fort Wayne, Ind. For catalogs, application blanks, and any other information, address the Superintendent, Rev. C. W. Oyer, 541 Packard Ave., Fort Wayne, Ind.

RULES AND REGULATIONS

Wherever a considerable body of people are congregated, some form of regulation of conduct becomes necessary. The following rules have been found most helpful in advancing the work of the Spirit of God in the lives of the students, and in enabling them to make the best possible use of precious time and opportunities.

The regulations fall in the main into two divisions, those of the School, and those of the Home. It is not intended, however, that these should mark off hard and fast lines, but rather that they should serve as a guide to the student in directing him to whom he should apply for permissions, etc.

SCHOOL RULES

1. All matters connected with the curriculum are under the control of the Principal. Students should meet with him for registration and assignment to classes as soon as possible after arrival.

2. School hours are 9:30 to 11:45 A. M., 2:00 to 4:15 P. M., and 7:00 to 9:45 P. M., Monday to Friday inclusive of each week. During these hours the School is directly under the control of the Principal. Students are expected to devote this time to study, except the Quiet Hour and that part needed for class recitations. Should it be found necessary to perform any part of one's household duties during school hours, arrangements therefore should first be made with the Principal.

3. From 7:00 to 8:00 P. M. is the Quiet Hour. It is urged that such part of this time as is not occupied with classes or public services be spent in devotion rather than in study.

4. One bell is sounded five minutes before each recitation period as a warning signal; two bells two minutes before the hour as a signal to come to class; and three bells on the hour marks the opening of the recitation. Students are expected to be in their places before the third bell sounds.

5. Students can be excused from attendance on classes only by the Principal, when the request is accompanied by a written recommendation from the teacher of the class. Special regulations governing the granting of such excuses may be obtained on application to the Principal.

6. Permission for students to study together may be obtained from the Principal when such seems advisable to him, and when it can be arranged without interference to other students.

7. Students are not allowed to go to each others' rooms during school hours for any purpose, except by express permission. During these hours the utmost quiet is to be observed by all, that none may be disturbed in their studies.

8. The book-room is open each day immediately after dinner. All books, stationery, and other supplies needed may be obtained there, usually at reduced rates.

9. The ladies have the use of the library each day until 2:00 P. M., the gentlemen from that hour on.

10. In all matters affecting the School, and in their conduct with other students, day students are under the same rules as resident students.

11. Students are expected to come freely to the Heads for counsel and prayer on any subject they may desire.

HOME RULES

1. The arrangements of the Home are under the supervision of the Superintendent, except as hereafter specified. Any disorder in the Home, irregularity, and sickness should be reported to him promptly.

2. The hour for rising is six o'clock. A loud gong sounds as a signal at that time. Breakfast is served at 6:45, followed by the chapel services at 7:20, dinner at 12:15, and supper at 5:30. One bell rings five minutes before the hour, and two bells on the hour. All should come promptly to the dining room on the sound of the second bell. One bell at 9:45 P. M. is the signal to retire, and two bells at 10:00 P. M. means all lights out. Lights must be out by ten o'clock except by special permission.

3. The recreation periods are 8:00 to 9:30 A. M., 11:45 to 12:15 noon, 1:00 to 2:00, 4:15 to 5:30, and 6:30 to 7:00 P. M. Except the time required for regular household duties, students are free to spend their recreation time as they please, subject to the general regulations. It is expected that at least one period be spent in the open air each day.

4. The north side of the campus is exercise ground for the men, while the south side is for women. Students are expected to remain on their respective sides at all times, except when their work requires otherwise. The lawn in front of the building is for the free use of the students; but care must be taken not to injure its appearance.

5. In general, communication between the sexes is limited to conversation at meals, and to such other times as may be designated by the Faculty for social purposes. Permission to see each other privately may be granted by the Superintendent, when, in his judgment, an interview is in order.

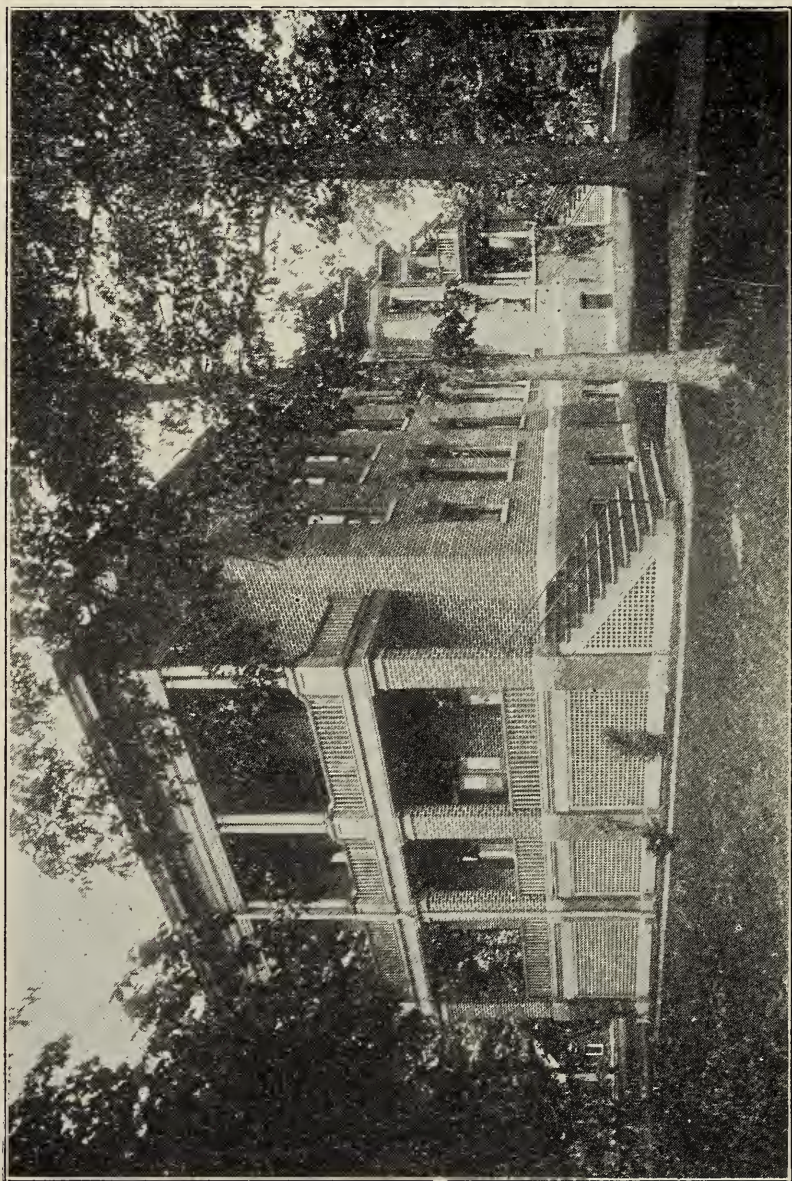
6. Unnecessary conversation in the halls should be avoided at all times, as also boisterous conduct in the rooms. Nor must students engage in conversation with those engaged in household work.

7. On school days, students are permitted to visit in each other's rooms only between the bells before meals and between 4:15 and 5:30 P. M. On Saturdays and Sundays they may do so at any time.

8. Students are required to obtain permission to be absent from the Home for meals or for over night. All are expected to be in the building by 10:00 P. M., unless arrangements to the contrary have been made with the Superintendent.

9. Students are encouraged to engage in Sunday School teaching and other forms of activity outside the School; but before completing arrangements for any work, whether secular or religious, they must secure the approval of the Superintendent.

10. Books, periodicals, or other literature must not be sold or distributed in the School without permission from the Superintendent.



Ladies' Entrance

11. The Matron has charge of the details of the house-work. She will assign students their work, and see that it is properly performed. Any absence that will interfere with any part of a student's regular work must be reported to her in ample time to enable her to make the necessary arrangements to care for said work. She also has the oversight of the students' rooms, to see that they are properly cleaned and kept.

12. Students care for their own rooms, and are expected to clean them thoroughly once a week. Rooms and beds should be aired every morning.

13. Observe care in and around your room. Do not spot or mar the furniture or woodwork. Nails, pins, tacks, etc., must not be driven in plaster or woodwork. Wall decorations should be suspended from the picture mold. Hooks for this purpose can be obtained at the book-room on request. Carpets must not be tacked to the floors. Put nothing but water in the slop jar to avoid clogging the sewer. Do not throw anything out of the windows.

14. All articles intended for the laundry should be plainly marked with a good indelible ink.

15. Only those whose work requires it are allowed to go to the kitchen, laundry, furnace room, or store rooms, without express permission. This rule does not include places where trunks are stored.

16. Except by special permission, visitors must not be taken to the students' rooms, but must be received in the public reception room.

Should any student be guilty of an infraction of any of these rules, he is expected to report the same to the proper officer at the earliest possible occasion.

OFFICERS

REV. J. E. RAMSEYER, President

REV. C. W. OYER, Superintendent

REV. H. C. THIESSEN, Principal

MR. ADAM BIXLER, Business Manager

MRS. C. W. OYER, Treasurer

MRS. B. P. LUGIBIHL, Matron

FACULTY AND TEACHING STAFF

REV. H. C. THIESSEN, Chairman, Doctrine, Homiletics, Christian Evidences, N. T. Greek.

REV. C. W. OYER, Secretary, Exposition, Typology, Dispensations, Biblical Introduction.

REV. JACOB HYGEMA, Synthetic Bible, Bible History and Geography, Personal Work.

REV. J. E. RAMSEYER, Deeper Christian Life.

MISS SALOME SCHUG, English, Sunday School Teacher Training.

MISS MARY A. PERKINS, English, General History.

MRS. C. W. OYER, Church History, History of Missions.

PROF. C. A. GERBER, Voice Culture, Class Instruction in Music.

MISS ROSINA M. RAMSEYER, Piano.

SPECIAL LECTURERS AND MISSIONARIES

The following persons visited the School and addressed the students during the past school year:

Rev. A. J. Bowen, Sec'y South Africa General Mission.

Mrs. O. Dinham, Missionary to India.

Miss Alma Doering, Congo Inland Mission.

Rev. Chris. Eicher, Missionary to India.

Miss Helen Goosen, class 1910, Missionary to Africa.

Mr. Harvey, ex-robber.

Rev. John Hay, General Director I. S. A. M. U.

Mr. Alex. R. Hay, I. S. A. M. U.

Miss Elizabeth Hilty, Missionary to Central China.

Miss Minnie Hilty, class '11, Missionary to Central China.

Rev. W. S. Hottel, Home Director Russian Missionary Society.

Dr. Charles Inglis, London, England.

Rev. Thos. Jopin, Financial Secretary Shantymen's Christian Ass'n.

Miss Rilla Klopfenstein, Missionary to Africa.

Miss Judith Lehman, Director of Women's Work, Chicago Hebrew Mission.

Rev. H. Merriweather, Field Sec'y Ceylon and India General Mission.

Mr. L. R. Montgomerie, Field Sec'y Shantymen's Christian Ass'n.

Rev R. E. Neighbour, Pastor First Baptist Church, Elyria, Ohio.

Dr. Wm. L. Pettingill, Dean Philadelphia School of the Bible.

Rev. N. W. Rich, Evangelist, M. B. I. C.

Rev. Chas. A. Roberts, class '14, Vice-President Ebenezer Mission.

Rev. A. W. Roffe, Canadian Supt. of C. & M. A.

Miss Ella Rudy, Missionary to China.

Mr. Israel Saxe, Missionary Chicago Hebrew Mission.

Rev. D. F. Siemens, class 1917, Missionary I. S. A. M. U.

Mr. and Mrs. C. F. Snyder, Missionaries to Tibet.

Rev. D. C. Stucky, City Mission worker Detroit.

SCHOOL BOARD

REV. J. E. RAMSEYER, Fort Wayne, Ind.

REV. C. W. OYER, Fort Wayne, Ind.

REV. H. C. THIESSEN, Fort Wayne, Ind.

REV. B. F. LEIGHTNER, Archbold, Ohio.

REV. W. H. LUGIBIHL, Pettisville, Ohio.

MR. NOAH SCHUMACHER, Pandora, Ohio.

REV. A. W. ROFFE, Toronto, Canada.

REV. R. E. NEIGHBOUR, Elyria, Ohio.

REV. A. B. YODER, Elkhart, Ind.

KEY TO MAP

1. Bible Training School.
2. Superintendent's Residence.
3. Principal's Residence.
4. Wabash Depot.
5. Pennsylvania Depot.
6. Nickel Plate Depot.
7. New York Central Lines Depot.
8. Interurban Union Depot.
9. Fort Wayne and Springfield Interurban Depot
10. Court House.
11. Postoffice.
 1. First Missionary Church.
 12. South Side Baptist Church.
 13. Simpson M. E. Church.
 14. Third Presbyterian Church.
 15. Evangelical Church.
 16. Emmaus Lutheran Church.
 17. West Creighton Church of Christ.
 18. Wayne Street Methodist Church.
 19. Trinity Episcopal Church.
 20. English Lutheran Church.
 21. West Jefferson Church of Christ.
 22. German Reformed Church.
 23. Westminster Presbyterian Church.
 24. Plymouth Congregational Church.
 25. First Presbyterian Church.
 26. First Methodist Church.
 27. City Rescue Mission.
 28. The Gospel Mission.
 29. Young Women's Christian Association.
 30. Young Men's Christian Association.
 31. Hope Hospital.
 32. St. Joseph's Hospital.
 33. Lutheran Hospital.
 34. Public Library.

The above named places are only those which fall within that part of the city which our map covers, and is only a partial list at that.

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